

NORTH GIBSON SCHOOL CORPORATION APPEAL AND EXIT PROCEDURES

Petitioning/ Appeals Procedures

An appeal process is in place in the event the identification team does not place a child in services and a teacher, parent, or other person close to the child challenges this decision. The following steps clarify the appeal process:

1. The petitioner contacts the building level principal who provides an appeal request form.
2. Appeal request form is completed and delivered to the principal who delivers the appeal to the District High Ability Coordinator.
3. Coordinator reviews student profile and requests alternative assessments which may include:
 - Iowa Test of Basic Skills, Acuity, M:Class, SRI, ISTEP+, and any other relevant achievement tests.
 - Approved classroom work samples
4. Building level identification team reconvenes to consider new data. This meeting may include an interview with the student and/or petitioners.
5. Identification team reports results to coordinator.
6. Coordinator reports results to petitioner

Exit Procedures

If a student, parent, or teacher believes a high ability placement for services is no longer appropriate, he or she may:

1. Arrange a conference with the parties involved, including the parent and the teacher providing services. This conference may be a telephone conference.
2. Parent, student, and teacher examine issues of concern and discuss interventions that may be implemented.
3. Participants agree on a probationary period not less than one semester to implement interventions.
4. At the end of the probationary period, the parent, student, and teacher meet to review progress and determine whether or not the student should exit services.
5. If an exit is deemed appropriate, the parent signs permission to “de-flag” student for high ability placement and services.
6. Parent permission for exit and documentation of meetings/ interventions are sent to the high ability coordinator.
7. High ability coordinator removes high ability flag for student in database.