

## CONDUCT PHILOSOPHY

The entire foundation and success of public school education depends upon the basic concept of self-discipline; self-discipline which allows all individuals to exist in a world of change and with the individual rights/liberties afforded them by our federal and state constitution.

Certain standards of student conduct are necessary to assure that students seeking to express their own individual rights do not, at the same time, infringe upon the rights of others. The responsibility for the development and maintenance of self-discipline falls to the cooperative efforts of students, parents, teachers, administrators, and community.

An environment that provides equal opportunity for all and permits the teaching-learning process to proceed in an orderly manner is the objective of all school personnel. School staff members will make every effort, individually, collectively, and cooperatively, with appropriate available community resources, to help each student gain acceptable self-discipline standards.

However, in the absence of self-discipline, the superintendent, principal, administrative personnel, or any teacher of the school corporation is authorized to take certain actions reasonable, desirable, or necessary to help any student, to further school purposes, or to prevent any interferences with the educational process.

Some misconduct is more serious than other behavior and requires different approaches and clearly defined referral to special personnel in the schools (counselor, assistant principal, principal)-parent conferences, suspension, referral to special central office personnel (pupil personnel or psychological), and expulsions are devices available to school personnel. Certain acts of misconduct will subject the student to suspension or expulsion from school. The principal within the school or school function under his jurisdiction and the superintendent, with respect to all schools shall have, and each is hereby granted, the authority to make written rules and establish written standards supplemental or in addition to this code governing student conduct, and take any action reasonably necessary to carry out or prevent interference with any education function. These rules and standards shall be subject to review, approval, and other limitations provided by law.

## STUDENT BEHAVIOR CODE

### **IC20-33-8-14**

#### **Grounds for suspension or expulsion**

Sec. 14 (a) The following are the grounds for student suspension or expulsion, subject to the procedural requirements of this chapter and as stated by school corporation rules:

- (1) Student misconduct.
- (2) Substantial disobedience.

Sec. 14(b) The grounds for suspension or expulsion listed in subsection (a) apply when a student is:

- (1) On school grounds immediately before or during school hours, or immediately after school hours, or any other time when the school is being used by a school group;
- (2) Off school grounds at a school activity, function, or event; or
- (3) Traveling to or from school or a school activity, function, or event.

*as added by P.L.1-2005, SEC.17.*

**IC 20-33-8-15 -Unlawful activity by student**

Sec. 15. In addition to the grounds specified in section 14 of this chapter, a student may be suspended or expelled for engaging in unlawful activity on or off school grounds if:

- (1) The unlawful activity may reasonably be considered to be an interference with school purposes or an educational function; or
- (2) The student's removal is necessary to restore order or protect persons on school property; including an unlawful activity during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions. *As added by P.L.1-2005, SEC.17.*

**IC 20-33-8-16**

**Possession of firearms, deadly weapons, or destructive devices**

Sec. 16. (a) As used in this section, "firearm" has the meaning set forth in IC 35-47-1-5.

(b) As used in this section, "deadly weapon" has the meaning set forth in IC 35-41-1-8. The term does not include a firearm or destructive device.

(c) As used in this section, "destructive device" has the meaning set forth in IC-35-47.5-2-4

(d) Notwithstanding section 20 of this chapter, a student who is:

- (1) Identified as bringing a firearm or destructive device to school or on school property; or
- (2) In possession of a firearm or destructive device on school property; must be expelled for at least one (1) calendar year, with the return of the student to be at the beginning of the first school semester after the end of the one (1) year period.

(e) The superintendent may, on a case by case basis, modify the period of expulsion under subsection (d) for a student who is expelled under this section.

(f) Notwithstanding section 20 of this chapter, a student who is:

- (1) Identified as bringing a deadly weapon to school or on school property; or
- (2) In possession of a deadly weapon on school property; may be expelled for not more than one (1) calendar year.

(g) A superintendent or the superintendent's designee shall immediately notify the appropriate law enforcement agency having jurisdiction over the property where the school is located if a student engages in behavior described in subsection (d). The Superintendent may give similar notice if the student engages in a behavior described in subsection (f). Upon receiving notification under this subsection, the law enforcement agency shall begin an investigation and take appropriate action.

(h) A student with disabilities (as defined in IC 20-35-7-7) who possesses a firearm on school property is subject to procedural safeguards under 20 U.S.C. 1415.

*As added by P.L.1-2005, SEC.17.*

**ALSO SEE N.G.S.C. CODE OF STUDENT CONDUCT RULES Pages 33-45**

**State Law Concerning Discipline:**

In addition to the school discipline procedures, Indiana Code 0-1-4-33.4 states: If a person is less than 18 years of age and is under a **second suspension, expulsion, or has withdrawn from school, the State shall, upon notification of the school, invalidate the person's license or permit** until the earliest of the following events.

1. Person become 18 year of age.
2. One hundred twenty days after the person is suspended.
3. One hundred eighty days after the person is expelled or excluded.
4. If a student is declared by the school to be a habitual truant and the student is under the age of 15, the State shall, upon notification by the school, deny that student any permit or license to drive until such time the school notifies the State of the student's change in attendance or the student reaches 18 years of age.

### **STUDENT DUE PROCESS PROCEDURES**

#### **Out of Class Suspension:**

A teacher may exclude any student from an activity or educational function under the teacher's charge and supervision for a **period not to exceed 1 day per incident**. If it is necessary to exclude a student, the student is to be **removed to the Assistant Principal's office**.

### **DISCIPLINE REFERRALS AND PROCEDURES**

The administration feels that classroom discipline is first and foremost the teacher's responsibility. The administration will make every effort to reinforce the discipline procedures of the classroom teacher. We feel that the teacher must attempt other corrective measures and that removal from the classroom should be a last resort. If the student is sent to the office by the classroom teacher, a referral form will be sent.

General Procedures:

1. Teachers have the responsibility and authority to supervise and discipline students in a reasonable and just manner. Teachers are highly encouraged to make contact with parents as soon as possible when discipline problems arise.
2. The administration urges teachers to make the initial contact with parents regarding discipline problems within the classroom. If the problem continues, a parent conference will be scheduled for the teacher, student, parents, and administration.

## **NORTH GIBSON SCHOOL CORPORATION CODE OF STUDENT CONDUCT**

### **A. INTRODUCTION**

Indiana school law provides: "Student supervision and the desirable behavior of students in carrying out school purposes is the responsibility of a school corporation and the students of a school corporation." [I.C. 20-33-8-8(a)]. Under Indiana school law, students are expected to "follow responsible directions of school personnel in all educational settings and refrain from disruptive behavior that interferes with the educational environment." [I.C.20-33-8-8(c)].

North Gibson School Corporation will provide a safe and orderly learning environment for all students and personnel. As part of its legal responsibility and pledge to provide a safe and orderly learning environment for all students and personnel, the NGSC Board of Trustees has adopted a three-part student discipline

plan that outlines core behavioral expectations, conduct violations and disciplinary consequences to alert both students and parents to conduct expectations and misconduct consequences.

Disciplinary consequences may be administered by administrators, teachers, or other school personnel. The level of disciplinary consequence is identified for each violation. Most violations have a minimum and a maximum level of disciplinary consequence. Normally, discipline will be progressive in nature moving to a more serious consequence for repeat violations. However, in certain situations, the violation may be such a serious offense that progressive discipline would not be appropriate.

NGSC policy authorizes the Superintendent to adopt additional rules and regulations that do not conflict with the Board's core behavioral expectations or any other Board policies. In addition, NGSC policy authorizes building principals to establish additional rules and regulations provided those additional rules and regulations do not conflict with the Board's core behavioral expectations, any other Board policies, or any rules and regulations established by the Superintendent. (These building rules apply to the principal's particular building once they have been given general publicity to the building's students and parents.)

**B. NON-DISCRIMINATION PLEDGE**

Each individual should be given the opportunity to develop and achieve to the maximum extent possible, being limited only by the individual differences. Therefore, the district will foster an educational environment that provides equal educational opportunity for all students.

Equal educational opportunities, programs, and services will be designed to meet the varying needs of all students, and will not discriminate against any individual for reasons of race, creed, color, gender, religion, national origin, economics or family status, or disability.

**C. CORE BEHAVIORAL EXPECTATIONS**

In order for NGSC students to learn in a proper educational environment, certain behavior is expected of all students, not only to promote a positive learning opportunity, but also to protect fellow students and school staff members as well as public and private property. The NGSC core behavioral expectations are: (Behavioral Expectations 1-9 apply when a student is in school for either regular school or summer school, on school grounds, off school grounds at a school activity, function or event, or traveling to or from school or a school activity, function or event. Behavioral Expectation applies on or off school grounds whether school is in or out of sessions).

(Sec.-1) **Attendance:**

Students shall be in school on time unless officially excused.

(Sec.-2) **Disruption of the Educational Process:**

Students shall not engage in behavior that interferes with the educational processes of instructing and learning.

(Sec.-3) **Public Immodesty or Indecency:**

Students shall not engage in immodest or indecent activity.

(Sec.-4) **Dishonesty:**

Students shall not lie or cheat in class or school.

- (Sec.-5) **Disobedience or Mistreatment of School Authorities:**  
Students shall not disobey, disrespect, or mistreat any NGSC staff member or adult authority.
- (Sec.-6) **Threatening, Risking, Causing, or Attempting to Cause, Physical Injury**  
Students shall not use, threaten to use, or attempt to use, physical force or violence, or engage in other conduct that may cause injury to others. (Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not constitute a violation of this expectation.)
- (Sec.-7) **Taking or Damaging, School Property or the Property of Others:**  
Students shall not steal or intentionally damage school property or the property of others.
- (Sec.-8) **Possession or Use of Tobacco, Alcohol, or Drugs:**  
Students shall not possess, use, transmit, or be affected by tobacco, alcohol, drugs, or look-a-like drugs. (Prescribed use of a drug authorized by a medical prescription from a physician or use of over-the-counter (OTC) drug for which parental or guardian permission has been granted (on a NGSC medication form) are not violations of this expectation provided the drug is dispensed by or under the supervision of a school nurse.)
- (Sec.-9) **Possession or Use of Explosives, Knives, Deadly Weapons, or Firearms:**  
Students shall not possess or use any explosives, knives, deadly weapons, or firearms.
- (Sec.-10) **Other Unlawful Activity:**  
Students shall not engage in unlawful activity on or off school grounds whether school is in or out of session that either interferes with a school purpose or an educational function or requires the student's removal to restore order or protect persons on school property.

**D. DISCIPLINARY CONSEQUENCES**

Students whose behavior does not meet the stated behavioral expectations will be subject to disciplinary consequences that may be administered by an administrator, teacher, or other school personnel. In certain situations, the disciplinary consequences for younger students (grades PK-5) may be at a lower range than the consequences for older students (grades 6-12). Certain law violations will be reported to the appropriate juvenile or law enforcement authorities.

**1. Levels of Disciplinary Consequences**

**Level 1: Teacher/Classroom Level Intervention**

- a. Conference with Student
- b. Time-out
- c. Phone call to parent
- d. Letter to parent
- e. Conference with parent
- f. Conference with building administrator
- g. Zero on item(s) involved in cheating
- h. Failure of grading period

**Level 2: School Administration Intervention**

- a. Conference with student
- b. Phone call to parent
- c. Letter to parent
- d. Conference with parent

**Level 3: School Level Consequences**

- a. Detention: detaining a student (for up to one hour) before, during, or after school
- b. Removal from the classroom (for less than one day)
- c. Alternative Educational Assignment (removal from classroom for one (1) day or more)
- d. Restricted activity: denial of participation in school or extra-curricular activities.
- e. School/Community Service: assignment of student to perform school/community service by use of parent permission slip
- f. Restitution: student assigned to make appropriate restitution for loss or damage
- g. Building level probation agreement
- h. Suspension of driving privilege
- i. Suspension of work permit (for attendance violations and/or failing grades at the end of the semester.
- j. Report to law enforcement when appropriate
- k. Other consequences as deemed appropriate by the school principal

**Level 4: Out-of-School Suspension (1-10 days): parents will be responsible for child**

- a. Suspension with parent conference
- b. Suspension with parent conference and building level probation agreement
- c. Suspension with parent conference and other consequences as deemed appropriate by the principal
- d. Report to law enforcement when appropriate

**Level 5: Request for Expulsion**

- a. Request for expulsion without suspension with attendance issues only
- b. Request for expulsion with Alternative Educational Assignment
- c. Request for expulsion with Out-of School Suspension
- d. Report to law enforcement when appropriate

**2. Financial Responsibility**

As an additional disciplinary consequence, students and their parents will be held financially responsible for damages to NGSC property caused by the student to the extent permitted by Indiana law. Under Indiana law (I.C.34-31-4-1), a parent of a child (who lives with the parent and over whom the parent has custody) is liable for up to \$5,000 in actual damages arising from each instance of harm to any person or damage to any property that is knowingly, intentionally, or recklessly caused by the child.

**3. Reports to Juvenile or Law Enforcement Authorities**

Certain law violations will not only result in school consequences but also will be reported to the appropriate juvenile or law enforcement authorities:

- a. False alarms or bomb threats
- b. Theft (if loss is over \$100)
- c. Arson
- d. Sale or possession of alcohol, marijuana, narcotics, or any illegal drugs
- e. Sale or possession of deadly weapons or firearms
- f. Physical assault on teacher, administrator, staff member, or other adult having authority over the student
- g. Sex offenses
- h. Vandalism to school property (if damages are over \$100)  
Other law violations including, but not limited to, minor theft (under \$100) or minor vandalism (under \$100) may be reported to the appropriate juvenile or law enforcement authorities.
- i. Criminal gang and/or criminal gang activity.

**4. Corporal Punishment**

NGSC employees will not use corporal punishment (the physical striking of a student) to discipline a student. However, NGSC employees may use reasonable physical force or restraint as necessary to end a disturbance threatening physical injury to others, to take dangerous objects from students, or for self-defense, or for the protection of persons or property.

**E. CONDUCT VIOLATIONS AND APPLICABLE CONSEQUENCES**

Student behavior inconsistent with the core Behavioral Expectations will result in disciplinary consequences. Certain examples of violations of each core Behavioral Expectation are listed with assigned levels of disciplinary consequences appropriate for particular students.

The examples listed are not all the behavior that may result in disciplinary consequences. The disciplinary consequence for student behavior inconsistent with a core Behavioral Expectation not covered by a specific listed example will range from Level 1 to Level 5, depending on the seriousness of the violation and the student’s past disciplinary history.

Any student aiding, assisting, or conspiring with another student to violate any Behavioral Expectation will be treated as also violating the particular Behavioral Expectation.

**(Sec.-1) Attendance:**

Students shall be in school on time unless officially excused. Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

<b>a.</b>	<b>Tardiness:</b> Not being present at the beginning of the school day and/or class. (A student is not counted tardy if the bus the student arrived on is late.)	<b>Consequence Level</b> <b>Grades PK-5: Level 1-3</b> <b>Grades 6-12: Levels 1-4</b>
<b>b.</b>	<b>Truancy:</b> A “truant” is defined as a student who is willfully absent from school without the knowledge or consent of the parent or school, or absent from school when there is an attempt to evade the Indiana Compulsory Attendance Law	<b>Grades PK-12: Levels 2-5</b>

(Sec.-2) **Disruption of the Educational Process:**

Students shall not engage in behavior that interferes with the educational process of instructing and learning. Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<b>Bringing Personal Property Unrelated to the Educational Process to School:</b> Bringing to, or possessing at school any object without permission of NGSC educational personnel that has not educational purpose and may distract from instructing and learning, such as lighters, matches, trading cards, toys, games, radios, telephones, pagers, beepers, laser lights, or electronic devices. (If the item is a toy weapon, it can be handled as a Level 4 consequence.) Note: Items will be confiscated and may be returned to parents at the discretion of the principal or the principal's designee.	<u>Consequence Level</u> <b>Grades PK-5: Levels 1-3</b> <b>Grades 6-12: Levels 1-5</b>
b.	<b>Inappropriate Dress:</b> Dressing in a manner that is not appropriate for the classroom or school activity such as wearing: shirts or sweatshirts which contain writing, pictures, or other insignia which are crude, vulgar, profane, or sexually suggestive; or which advocate racial, ethnic, or religious prejudice; or which pertain to alcohol drugs, or tobacco; bare midriff shirts or blouses; spandex shorts, short-shorts (if shorts are allowed by principal), or gym shorts (except in physical education classes); torn or cut-off clothing; fish-net or see-through tops; revealing or improperly tight clothing; hair nets, bandanas or sweatband; overalls with one strap unfastened; oversized apparel; sagging pants; hats or sunglasses inside school buildings. (clothing shall be sufficient to conceal undergarments at all times.) Feet are to be covered with some form of safe footwear.	<b>Grades PK-12: Levels 1-5</b>
c.	<b>Misconduct:</b> Engaging in conduct, such as chronic talking out in class, making rude noises or comments, teasing or horse playing, that disrupts instructing or learning.	<b>Grades PK-12: Levels 1-5</b>
	<b><u>PCHS Handbook - 39</u></b>	



d.	<p><b>Misusing School Technology:</b> Failing to comply with all NGSC and local school technology and electronic utilization policies, including policies related to use of equipment as well as policies related to Internet access; intentionally damaging or disrupting hardware or software; violating copyright provisions without permission; accessing school records or another person’s information or files without permission; entering or retrieving pornographic material or inappropriate text of files (files or text that contains derogatory or inflammatory racial, ethnic, or religious slogans or symbols); intentionally entering or retrieving files carrying viruses; or engaging in any electronic crime.</p>	<p><b>Grades PK-5: Levels 1-5 Grades 6-12: Levels 1-5</b></p>
e.	<p><b>Gambling:</b> Playing any game of skill or chance for money or anything of value.</p>	<p><b>Grades PK-5: Levels 1-4 Grades 6-12: Levels 1-5</b></p>
f.	<p><b>Trespassing on School Property:</b> Entering any school property or facility without proper authority, including entering school property or a school sponsored activity during a period of suspension or expulsion.</p>	<p><b>Grades PK-12: Levels 2-5</b></p>
g.	<p><b>Reckless Vehicle Use:</b> Operating any motorized or self-propelled vehicle in a reckless manner on or near school grounds or at a school sponsored activity.</p>	<p><b>Grades PK-12: Levels 2-5</b></p>
h.	<p><b>Group or Gang Activity:</b> Group or Gang Activity is prohibited which may consist of engaging in activity such as: group or gang-related coercion, intimidation; use of, or displaying of, recognized group or gang colors, signs, graffiti, related paraphernalia; or involvement in activity which may incite any racial, ethnic, or otherwise specific group.</p> <p>Reprisal or retaliation against any individual (shelter it be a victim, witness, bystander or other) who reports suspected criminal gang activity is also prohibited.</p> <p>Criminal Gang and/or Criminal Gang Activity (IC35-45-9-1) defines a “criminal</p>	<p><b>Grades PK-12: Levels 2-5</b></p>

	<p>gang” as a group with at least three (3) members that specifically: (1) either: (A) promotes, sponsors, or assists in; or (B) participates in; or (2) requires as a condition of membership or continued membership; the commission of a felony or an act that would be a felony if committed by an adult or the offense of batter (IC35-42-2-1)</p> <p>Criminal Gag Recruitment (IC35-45-9-5) is defined as an individual who knowingly or intentionally solicits, recruits, entices, or intimidates another individual (less than eighteen (18) years old) to join a criminal gag within one thousand (1000) feet of school property.</p> <p>A school employee shall report any incidence of suspected criminal gang activity, criminal gag intimidation, or criminal gag recruitment to the principal and/or a school safety specialist. The principal and/or school safety specialist may take appropriate action to maintain a safe and secure environment, including providing appropriate intervention services and/or types of support services available. An investigation for each report of suspected gang activity will be conducted.</p>	
i.	<p><b>Interference with the Use of a School Facility or School Grounds:</b> Occupying, or urging others to occupy, any school building, school grounds, or part thereof, with the intent to deprive others to its use, including the blocking of the entrances or exits of any school building, corridor, or room.</p>	<p><b>Grades PK-12: Levels 2-5</b></p>
j.	<p><b>Failure to Report Potential Actions or Plans that may cause Personal Injury or Property Damage:</b> Failure to report the actions or plans of another person to a teacher or administrator where those actions or plans, if carried out, could result in harm to another person or damage to property; when the student has information about actions or plans regardless of where, when, or how, the student received such information.</p>	<p><b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b></p>
<p><b>PCHS Handbook - 41</b></p>		

k.	<b>Disability Harassment:</b> Engaging in behavior that constitutes the harassment of anyone at school or at a school related activity due to the individual's handicapping condition or perceived disability.	<b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b>
l.	<b>Racial/National Origin Harassment:</b> Engaging in behavior that constitutes racial or national origin harassment of anyone at school or at a school related activity including racial/national origin slurs, epithets, derogatory comments or descriptions, jokes, stories, drawings, pictures, or gestures.	<b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b>
m.	<b>Religious Harassment:</b> Engaging in behavior that constitutes racial harassment of anyone at school or at a school related activity due to the individual's religious affiliation, or lack of a religious affiliation.	<b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b>
n.	<b>Sexual Harassment:</b> Engaging in behavior that constitutes the sexual harassment of anyone at school or at a school related activity such as: unwelcome sexual flirtations or propositions; sexual slurs; leering; sexually degrading descriptions or comments; sexual jokes; spreading sexual rumors; touching an individual's body or clothes in a sexual way; or cornering or blocking of normal movement.	<b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b>
o.	<b>False Alarms/Bomb Threats/Other Disruptions:</b> Preventing, or attempting to prevent, by physical act the convening or continued functioning of any school or educational function, or any meeting or assembly on school property, or at a school related activity, including the making of a false report of a bomb, fire, or uncommon disease-producing organism, triggering a false fire alarm, or sending an actual or look-alike uncommon disease-producing substance to any school property, vehicle or activity.	<b>Grades PK-5: Levels 2-5 Grades 6-12: Levels 3-5</b>

(Sec.-3) **Public Immodesty or Indecency:**  
Students shall not engage in immodest or indecent activity. Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<b>Inappropriate Speech or Conduct:</b> Engaging in speech or conduct, which is profane, indecent, lewd, vulgar or offensive to school purposes.	<b>Consequence Level</b> <b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 1-5</b>
b.	<b>Sexual Behavior:</b> Engaging in any sexual activity while in school, on school property, or while participating in, or during attendance at, school sponsored activities or events.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 2-5</b>
c.	<b>Peeping:</b> Surreptitiously looking into an area of a school facility where an individual could reasonably be expected to be disrobed, including restrooms, showers, and dressing rooms, either in person or by means of a camera, a video recorder, or any other type of recording device.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 2-5</b>
d.	<b>Public Indecency:</b> Publicly appearing in a state of indecency while in school, on school property, or while participating in, or during attendance at, school sponsored activities or events.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 4-5</b>
e.	<b>Possession or Distribution of Pornographic Material:</b> Possession or distributing materials, which would reasonably be considered offensive by NGSC standards for students, which are without redeeming educational or social value, or contains language considered to be vulgar, profane or otherwise inappropriate.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 2-5</b>
f.	<b>Invading the privacy of a person:</b> Invading the privacy of a person by photographing or videoing the person or recording another person's words and/or actions without that person's permission, or displaying an image or recording to persons not authorized by the person whose speech or actions were recorded.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 2-5</b>

(Sec.-4) **Dishonesty:**

Students shall not lie or cheat in class or school. Examples of behavior that would violate this Behavioral Expectation, include but are not limited to:

a.	<b>Cheating:</b> Engaging in fraudulent conduct to gain an advantage in class or school.	<b>Consequence Level</b> <b>Grades PK-12:</b> <b>Levels 1-4</b>
<b>PCHS Handbook - 43</b>		

b.	<b>Plagiarism:</b> Copying or imitating the language, ideas and thoughts of others and passing them off as one's original work. (This violation may also have academic consequences.)	<b>Grades PK-12: Levels 1-4</b>
c.	<b>Altering or Misrepresenting Communications to School Authorities:</b> Tampering with communications from parents or guardians to school authorities, including forging names on excuses.	<b>Grades PK-5: Levels 1-4 Grades 6-12: Levels 1-5</b>
d.	<b>Misrepresentation:</b> Intentionally providing false written or oral information to anyone in authority at school with the intent to deceive school officials, including falsely accusing any person of harassment, of violating a school rule, or of violating a state or federal law.	<b>Grades PK-5: Levels 1-4 Grades 6-12: Levels 2-5</b>
e.	<b>Altering Official School Records or Communications:</b> Tampering with official documents in any manner, including changing grades or forging names to passes.	<b>Grades PK-5: Levels 2-4 Grades 6-12: Levels 3-5</b>

(Sec.-5) **Disobedience or Mistreatment of School Authorities:**  
Students shall not disobey, disrespect or mistreat any NGSC staff member or adult authority. Examples of behavior that would violate this Behavioral Expectation include but are not limited to:

a.	<b>Disrespectful or Inappropriate Behavior Directed Toward a Supervisory Adult:</b> Engaging in behavior such as: "walking away" (physically leaving while the adult is talking to the student); "talking back" (responding orally in a rude manner); "inappropriate gestures or actions" (actions that may be seen as rude or obscene); or other behavior that can reasonably be considered disrespectful.	<u>Consequence Level</u> <b>Grades PK-12: Levels 1-5</b>
b.	<b>Insubordination:</b> Failing to follow any reasonable direction given by a staff member or adult in authority.	<b>Grades PK-12: Levels 1-5</b>
c.	<b>Cutting Class:</b> Failure to report to, or remain in class without a valid excuse	<b>Grades PK-5: Levels 1-3 Grades 6-12: Levels 1-5</b>
<b>PCHS Handbook - 44</b>		

	<p><b>Leaving School Grounds without Permission:</b> Leaving school property while school is in session without a valid excuse.</p>	<p><b>Grades PK-5: Levels 1-4 Grades 6-12: Levels 1-5</b></p>
e.	<p><b>Threatening a NGSC Employee with Physical Harm:</b> Threatening to strike, attack, or harm a NGSC employee through any means of communication, including gestures, symbols, or signals, such as: threatening “to get” a NGSC employee; creating a “hit list” of NGSC employees who may be put in fear of harm; or warning a NGSC employee that a family member might get hurt; whether specific or general in nature.</p>	<p><b>Grades PK-5: Levels 1-4 Grades 6-12: Levels 4-5</b></p>
f.	<p><b>Causing Injury to a NGSC Employee:</b> Willfully participating in a physical altercation, reckless behavior or disorderly conduct that results in injury to a NGSC employee.</p>	<p><b>Grades PK-12: Levels 4-5</b></p>
g.	<p><b>Battery to a NGSC Employee:</b> Knowingly or intentionally touching, or placing blood or any other bodily fluid or product on a NGSC employee when the NGSC employee is making a reasonable attempt to intervene in a student fight or other physical altercation.</p>	<p><b>Grades PK-12: Level 5</b></p>

(Sec.-6) **Threatening, Risking, Causing, or Attempting to Cause, Physical Injury:**

Students shall not use, threaten to use, or attempt to use, physical force or violence, or engage in other conduct that may cause injury to others. (Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not constitute a violation of this expectation.) Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<p><b>Throwing Objects:</b> Throwing any object, except in the normal course of participating in a recreational or athletic activity, that may cause physical injury to another person in any part of a school building, on school grounds, at school events, or at or on school vehicles.</p>	<p><u><b>Consequence Level</b></u> <b>Grades PK-12: Level 1-5</b></p>
b.	<p><b>Pushing or Kicking:</b> Shoving or kicking anyone either with or without intent to injure the person</p>	<p><b>Grades PK-12: Levels 1-3</b></p>
<p><b>PCHS Handbook - 45</b></p>		

c.	<b>Recklessness:</b> Performing an act that creates a substantial risk of bodily injury to another person.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b>
d.	<b>Threatening with Physical Harm:</b> Threatening to strike, attack, or harm anyone through any means of communication, including gestures, symbols, or signals such as threatening “to get” the person, creating a “hit List” of persons who are to be put in fear of harm, or warning a person that a family member could be hurt.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b>
e.	<b>Provocation:</b> Engaging in conduct that is likely to provoke reasonable persons to fight or commit battery.	<b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b>
f.	<b>Hazing:</b> Forcing or requiring another person, with or without the consent of the other person, and as a condition of association with a group or organization, to perform an act that may create a substantial risk of bodily injury.	<b>Grades PK-12:</b> <b>Levels 3-5</b>
g.	<b>Fighting:</b> Engaging in an unpremeditated encounter with one or more other persons involving the giving and taking of blows, or the willingness to give and take blows.	<b>Grades PK-5:</b> <b>Levels 3-5</b> <b>Grades 6-12:</b> <b>Levels 4-5</b>
h.	<b>Battery:</b> Knowingly or intentionally touching, or placing blood or any other bodily fluid or product on another person.	<b>Grades PK-5:</b> <b>Levels 3-5</b> <b>Grades 6-12:</b> <b>Levels 4-5</b>
i.	<b>Bullying (I.C. 20-33-8-0.2 &amp; I.C. 20-33-8-13.5):</b> Bullying committed by students toward other students is strictly prohibited. Engaging in bullying conduct described in this rule by use of data or computer software that is accessed through any computer, any computer system, or any computer network is also prohibited.  For purposes of this rule, bullying is defined as overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner including electronically or digitally, physical acts committed, aggression or any other similar behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate or harm the targeted student and create for the targeted student an objectively hostile school environment that:  <b>PCHS Handbook - 46</b>	<b>Grades 9-12:</b> <b>Levels 1-5</b>

	<ul style="list-style-type: none"> <li>• places the targeted student in reasonable fear of harm to the targeted student's person or property;</li> <li>• has a substantially detrimental effect on the targeted student's physical or mental health;</li> <li>• has the effect of substantially interfering with the targeted student's academic performance;</li> <li>or</li> <li>• has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.</li> </ul> <p>This rule may be applied regardless of the physical location of the bullying behavior when a student committing bullying behavior and the targeted student attend a school within the school corporation and disciplinary action is reasonably necessary to avoid substantial interference with school discipline or prevent an unreasonable threat to the rights of other students to a safe and peaceful learning environment.</p>	
	<p>Any student or parent who has knowledge of conduct in violation of this rule or any student who feels he/she has been bullied in violation of this rule should immediately report the conduct to the school administrator who has responsibility for all investigations of student misconduct including bullying. A student or parent may also report the conduct to a teacher or counselor who will be responsible for notifying the school administrator. This report may be made anonymously.</p> <p>The school administrator shall investigate immediately all reports of bullying made pursuant to the provisions of this rule. Such investigation must include any action or appropriate responses that may be taken immediately to address the bullying conduct wherever it takes place. The parents of the bully and the targeted student(s) shall be notified on a regular, periodic basis of the</p>	



<p>progress and the findings of the investigation and of any remedial action that has been taken.</p> <p>The school administrator will be responsible for working with the school counselors and other community resources to provide information and/or follow-up services to support the targeted student and to educate the student engaging in bullying behavior on the effects of bullying and the prevention of bullying. In addition, the school administrator and school counselors will be responsible for determining if the bullying behavior is a violation of law required to be reported to law enforcement under Indiana law based upon their reasonable belief. Such determination should be made as soon as possible and once this determination is made, the report should be made immediately to law enforcement.</p> <p>False reporting of bullying conduct as defined in this rule by a student shall be considered a violation of this rule and will result in any appropriate disciplinary action or sanctions if the investigation of the report finds it to be false.</p> <p>A violation of this rule prohibiting bullying may result in any appropriate disciplinary action or sanction, including suspension and/or expulsion.</p> <p>Failure by a school employee who has a responsibility to report bullying or investigate bullying or any other duty under this rule to carry out such responsibility or duty will be subject to appropriate disciplinary action, up to and including dismissal from employment with the school corporation.</p>	
<p>Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the bullying.</p> <p>Educational outreach and training will be provided to school personal, parents, and students concerning the identification, prevention, and intervention in bullying.</p> <p style="text-align: center;"><b><u>PCHS Handbook - 48</u></b></p>	

	<p>All schools in the corporation are encouraged to engage students, staff and parents in meaningful discussions about the negative aspects of bullying. The parent involvement may be through parent organizations already in place in each school.</p> <p>The superintendent or designee will be responsible for developing detailed administrative procedures consistent with the Indiana Department of Education guidelines for the implementation of the provisions of this rule.</p>	
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(Sec.-7) **Taking or Damaging, School Property or the Property of Others:** Students shall not steal or intentionally damage school property or the property of others. Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<p><b>Theft/Conversion:</b> Taking or possessing school property of the property of another person without permission.</p>	<p><b>Consequence Level</b> <b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b></p>
b.	<p><b>Receiving Stolen Property:</b> Receiving, retaining or disposing of school property or the property of another person that has been the subject of theft or conversion.</p>	<p><b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b></p>
c.	<p><b>Vandalism or use of Graffiti:</b> Causing damage to school property or the property of others.</p>	<p><b>Grades PK-5:</b> <b>Levels 1-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b></p>
d.	<p><b>Arson/Mischief:</b> Setting fire to any school property or damaging any school property by the use of fire, pipe bombs, "Molotov cocktails", or other explosive or incendiary device(s), or attempting to set fire or cause damage through the use of such device(s).</p>	<p><b>Grades PK-12:</b> <b>Level 5</b></p>

(Sec.-8) **Possession or Use of Tobacco, Alcohol or Drugs:** Students shall not possess, use, transmit, or be affected by tobacco, alcohol, or drugs. The North Gibson School Corporation in an effort to insure the highest possible standards of learning as well as the safety, health and well-being of our students endorses a substance abuse policy which will:

- aid students to abstain from the use of controlled substances,
- intervene early when student use is detected, take corrective disciplinary action when necessary, and provide follow-up support of students.

a.	<b>Caffeine-Based Pills/Stimulants:</b> Possessing, using, transmitting, or being affected by caffeine-based pills, substances containing phenylpropanolamine (PPA), or stimulants of any kind, whether available with or without a prescription.	<u>Consequence Level</u> <b>Grades PK-12:</b> <b>Levels 3-5</b>
b.	<b>Misuse of Over-the Counter Drugs:</b> Possessing, using, transmitting, or being affected by a non-prescription drug in a manner not authorized by written parental or guardian permission, or evidence by an unexpired, properly executed NGSC medication form.	<b>Grades PK-12:</b> <b>Levels 3-5</b>
c.	<b>Misuse of Prescription Drugs:</b> Possessing, using, transmitting, or being affected by a prescription drug in a manner not authorized by written parental or guardian permission evidenced by an unexpired, properly executed NGSC medication form.	<b>Grades PK-12:</b> <b>Levels 3-5</b>
d.	<b>Tobacco Products:</b> Possessing, using, transmitting any tobacco product, e-cigarette or any substance which is represented to be a tobacco product.	<b>Grades PK-12:</b> <b>Levels 3-5</b>
e.	<b>Alcohol:</b> Possessing, using, transmitting or being affected by any alcoholic beverage or any substance which is represented to be an alcoholic beverage.	<b>Grades PK-12:</b> <b>Levels 3-5</b>
f.	<b>Drug Paraphernalia:</b> Possessing or using pipes, bongs, clips, or related items.	<b>Grades PK-5:</b> <b>Levels 3-5</b> <b>Grades 6-12z:</b> <b>levels 4-5</b>
g.	<b>Drugs:</b> Possessing, using, transmitting or being affected by, a non-prescribed narcotic drug, hallucinogenic drug, steroid, marijuana, barbiturate, amphetamine, intoxicant, depressant, inhalant, or any substance which is represented to be or looks like any banned substance.	<b>Grades PK-12:</b> <b>Level 5</b>

(Sec.-9) **Possession or Use of Explosives, Knives, Deadly Weapons or Firearms:** Students shall not possess or use any explosives, knives, deadly weapons, or firearms. (All items will be confiscated. Deadly weapons and firearms will be given to the proper authorities.) Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<b>Knives:</b> Possessing or using any knife, including a pocketknife, for any reason unrelated to a school activity.	<u><b>Consequence Level</b></u> <b>Grades PK-5:</b> <b>Levels 2-5</b> <b>Grades 6-12:</b> <b>Levels 3-5</b>
b.	<b>Fireworks and Explosives:</b> Possessing or using any fireworks product or explosive device.	<b>Grades PK-5: levels 2-5</b> <b>Grades 6-12:</b> <b>Levels 4-5</b>
c.	<b>Deadly Weapon:</b> Possessing or using any weapon, device, laser, electronic stun weapon, equipment, chemical substance, or other material that in the manner it is used, could ordinarily be used, or is intended to be used, is readily capable of causing serious bodily injury.	<b>Grades PK-12:</b> <b>Level 5</b>
d.	<b>Firearms:</b> Possessing, handling, or transmitting any loaded or unloaded weapon that is capable of, or designed to, or that may readily be converted to expel a projectile by way of any explosion.	<b>Grades PK-12:</b> <b>Level 5</b>

**NOTE:** Under Indiana School Law, a student who is identified as bringing a firearm to school or onto school property, or is in possession of a firearm on school property, must be expelled for a period of at least one (1) calendar year, with the return of the student to be at the beginning of the first school semester after the end of the one (1) year period. [I.C.20-33-8-16(d-1-2)].

Under Indiana School Law, a student who is identified as bringing a deadly weapon to school or on school property, or is in possession of a deadly weapon of school property may be expelled for a period of not more than one (1) calendar year. [I.C.20-33-8-16(f1-2)].

The County Prosecuting Attorney will be notified of any expulsion for firearms or deadly weapon violations. The length of any expulsion for firearm or deadly weapon violation(s) may be reduced by the Superintendent if the circumstances warrant such reduction.

(Sec.-10) **Other Unlawful Activity:**

Students shall not engage in unlawful activity on or off school grounds whether school is in or out of session that either interferes with a school purpose or an education function or requires the student's removal to

restore order or protect persons on school property. Examples of behavior that would violate this Behavioral Expectation include, but are not limited to:

a.	<b>Unlawful activity interfering with a school purpose or educational function:</b>	<b><u>Consequence Level</u></b> <b>Grades PK-12:</b> <b>Levels 1-5</b>
b.	<b>Unlawful activity requiring the student's removal to restore order or protect persons on school property:</b>	<b>Grades PK-12:</b> <b>Levels 1-5</b>