

1108 N. Embree St.
Princeton, IN 47670
Phone: 812-385-4851
Fax: 812-386-1531

**North Gibson
School Corporation**



Memo

To: NGSC STAFF MEMBERS
From: JERICA DAVIS – HR MANAGER
Date: 1/4/2011
Re: WORKERS' COMPENSTATION MEDICAL TREATMENT NOTICE

Should an employee of the North Gibson School Corporation experience a work related injury or illness, the following medical provider must be utilized:

Gibson General Business Health Services
Gibson General Hospital
2nd Floor Medical Offices, Suite 2205
Phone: 812-385-9397

Hours: Monday thru Friday – 8:30 AM to 4:00 PM

****After normal business hours, Gibson General Business Health Services consultation and care is available through the Gibson General Hospital Emergency Room.**

It is mandatory that all employees utilize Gibson General Business Health Services for the treatment of any work related injury. Failure to utilize the Gibson General Business Health Services for a work related injury will result in the employee being responsible for any incurred medical cost.

Please immediately notify Jerica Davis at 385-4851 of all work related injuries or illnesses. The Report of Injury form must be returned to Jerica Davis in the NGSC Central Office within seven (7) business days of the injury or illness.